ZONING/DEVELOPMENT PERMIT APPLICATION

This application is made for a zoning/development permit to erect or alter a structure as shown on the attached diagram or to use the property for the purpose described. The information which follows, with the location diagram, is made part of this application by the undersigned. It is understood and agreed by the applicant that any error, misstatement, or misrepresentation of material facet, either with or without intention, may cause a refusal of this application. Any change in the location, size, or use of structure or land after the issuance of this permit, without the approval of the Zoning Administrator or the Zoning Hearing Board shall be grounds for the revocation of this permit. The applicant agrees to allow the Zoning Administrator or duly appointed assistant to examine all structures and land for which an application for a Zoning/Development Permit has been requested. Please see that other permits (including building, subdivision, land development, highway occupancy, sewage planning , floodplain management, etc.) are in place before proceeding. **All construction must be completed before the expiration date of this permit. This permit is valid for one (1) calendar year from date of issuance.**

LEAVE THIS	**AREA BLANK**	
Permit No.:	Zoning District:	Tax Parcel No.: _____

1) Name of Applicant: _____ 2) Phone #: _____

3) Complete Mailing Address: _____ E-Mail _____ @

4) City _____ 5) State _____ 6) Zip Code _____

7) Name of Lot Owner: _____

8) Address: _____

9) Previous Lot Owner: _____

10) Builder/Contractor for Project: _____ Phone _____

11) Type of Work: New Structure ☐ Change of Use ☐ Sign ☐ Addition ☐ Accessory Structure ☐ Commercial Logging ☐ Home Occupation ☐ Other ☐

12) Premises located at: (road, street name, etc.) _____ 13) Municipality: _____

14) Use Proposed _____

15) Size of Lot: Width _____ ft. Depth _____ ft. Area _____ ft^2/ acres

16) Dimensions of Proposed Building, Structure or Addition: Width _____ ft. Depth _____ ft. Height _____ ft./ stories Total Floor Space _____ ft^2

17) Setbacks from Property Line to Building or Structure: Front _____ ft. Side and/or Front _____ ft. Side _____ ft. Rear _____ ft

18) Plot Plan showing location on property is attached: Yes ☐ No ☐

19) Character of Construction *(wood frame, brick, steel, etc.)* _____ 20) Approximate Cost of Work: $_____

21) Attach copy of: Stormwater Plan: Yes ☐ No ☐ Sewage Permit: Yes ☐ No ☐ If YES, then # of Bedrooms _____

22) Construction Start Date : _____ 23) Completion Date (max time one year): _____

Notes: _____

24) Applicant Signature: _____ 25) Print Name: _____ 26) Date: _____

LEAVE THIS AREA BLANK-FOR ZONING ADMINISTRATOR USE ONLY

27) APPLICABLE ORDINANCES AND CODES (Check appropriate spaces)

Zoning: Conforming ☐ Nonconforming ☐ Sign ☐ Temporary ☐ Notes _____

Subdivision ☐ Sewage ☐ Flood Plain Regulations ☐ _____

Building Code ☐ Driveway ☐ Other ☐ _____

28) DISPOSITION

A. County application fee collected $ _____ Other _____ Permit No. _____

B. ACTION: Approved ☐ Disapproved ☐ Permit Officer _____

Zoning Administrator/ Officer: _____ Date of Issuance _____

C. Reason for denial _____

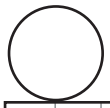
D. Zoning Hearing Board date: _____

BOARD'S DECISION Granted ☐ Denied ☐ _____

Order _____ Date of Issuance _____

SAMPLE ZONING APPLICATION PLOT PLAN SKETCH

SKETCHES DO NOT HAVE TO BE DRAWN TO EXACT SCALE but must contain the following information, be drawn proportionately and show accurate measurements: North Arrow, all abutting streets and alleys with names, dimension of lot or lots, all existing buildings on lots, all existing utility lines and easements if known, proposed buildings or improvements, and distances from all property lines to existing or proposed buildings or improvements. Clearly indicate property owner/ applicant's name, property address, and date of sketch.



Crosshatch all existing buildings.

Indicate North in the circle.

LABEL all property lines.

SCALE *(if drawn to scale)* _____

Note: All applications and associated emails, documents, and data will be public records and subject to public access with limited exceptions.