Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

CHRISTOPHER H. KENYON
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, OCTOBER 15, 2026
10:00 A.M.

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Senior Director of Operations, and Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

1.1 Opening Prayer
1.2 Pledge of Allegiance
1.3 Convene Commissioners' Public Meeting
1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 10/21/26 to be paid on 10/14/26 in the amount of $2,479,742.04.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

3.0 SALARY BOARD - SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

3.1 Convene Salary Board.

3.2 Vote to approve the Salary Board minutes from the October 1, 2026 Salary Board meeting.

3.3 Vote to approve the following Salary Board Actions:

Prison

- Reclassify Part time Personnel Assistant to Full time on the TDA.

3.4 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

4.0 PERSONNEL ACTIONS

4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.0 ACTION ITEMS

5.1 Stephanie Tribble - Vote to approve the Agreement with DNA Diagnostics Center, Inc. (2026 approved budgeted item- Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.2 Shannon Barnes for Dave Goodwin – Vote to approve the Grant Application for the Continuing County Adult Probation and Parole Grant with the Pennsylvania Commission on Crime & Delinquency in the amount of $180,281.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.3 Leslie Kilpatrick - Vote to approve the Agreement with Stenograph in the amount of $3,096.00. (2026 approved budgeted item- Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.4 Cameron Boyer- Vote to approve the Agreement with Criswell Agg Services, LLC in the amount of $15,500.00. (2026 approved budgeted item- Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.5 Gary Staggert – Vote to approve and Grant the Right of Way with PPL Utilities Corporation.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.6 Gary Staggert -Vote to approve the 2027 rates for disposal and recycling single stream: MSW/Demolition $60.00 per ton, Transfer Station $90.00 per ton, Single Stream recycling $60.00 per ton.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
Cody Alexander explained that this is a five dollar increase which will help with the rising cost of fuel for the MSW/demolition, transfer station increase is to help break even and single stream to aid in the cost of the recycling costs.

5.7 Gary Staggert- Vote to approve the second Amendment to the Drop Off Recycling Service Agreement with Spring Township, Snyder County

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.8 Gary Staggert – Vote to approve the second Amendment to the Drop Off Recycling Service Agreement with Selinsgrove Borough, Snyder County.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.9 Gary Staggert – Vote to approve the second Amendment to the Drop Off Recycling Service Agreement with Milton Borough, Northumberland County.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.10 Shannon Barnes for Kelsey Green– Vote to approve Resolution 2026-22 authorizing the submission of Lycoming County's CDBG-DR grant application for the development of the Lycoming County Pre-Disaster Recovery Plan in the amount of $100,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.11 Shannon Barnes – Vote to approve the Agreement with Marybeth Bergen-Gallagher (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.12 Shannon Barnes – Vote to approve the Agreement with Julian K. Davies, M.D. (2026 approved budgeted item – Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.13 Shannon Barnes – Vote to approve the Amendment to the Agreement with Language Services Associates, Inc. (2026 approved budgeted item- Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.14 Shannon Barnes- Vote to approve the Agreement with McNerney, Page, Vanderlin and Hall. (Not a 2026 approved budgeted item, but funds are available- Zoning Operating Expenses)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 COMMISSIONER COMMENT

Commissioner Sortman commented on the cost of doing business at the landfill and his appreciation of the landfill staff as they continue to look for ways to increase the revenue. He announced that the preliminary audits for 2025 show that the landfill did not make a profit. Commissioner Sortman added that they are moving in the right direction Commissioner Sortman spoke about the Agreement with McNerney, Page, Vanderlin and Hall and explained that the Planning Commission wanted a second review on the ordinance. He also reminded all of the importance of having an ordinance in place so that there are limitations on where a data center can operate within the county.

Commissioner Mussina explained that interpreters need to be court certified and encouraged anyone that is bilingual to look into becoming court certified as there is need for people with those skills. Commissioner Mussina commented on the new jet service that will begin next week. He encouraged all who travel to check into what IPT offers and as an option for flights.

Commissioner Metzger announced that Mummers parade will take place Saturday in South Williamsport and encouraged all to attend., noting what a great job they do running the parade.

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None

YOU TUBE PUBLIC COMMENT

None

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 22nd, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:
https://www.youtube.com/watch?v=Etb3YFDkvh8

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Prison – Samuel Hostrander, Intake Officer, Full-Time, Union, $24.7584 per Hour, 80 Hours Per Pay Period, Effective Date: November 11, 2026.

New Hires:

Prison – Hunter Shaffer, Correctional Officer, Full-Time, Union, $21.50 per Hour, 80 Hours Per Pay Period, Anticipated Start Date: October 19, 2026.