Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

CHRISTOPHER H. KENYON
Solicitor

COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701

Telephone (570) 320-2124
Fax (570) 320-2127

www.lyco.org
county.commissioners@lyco.org

LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 12, 2026
10:00 A.M.

1.0 OPERATIONS

1.1 Opening Prayer
1.2 Pledge of Allegiance
1.3 Convene Commissioners' Public Meeting
1.4 Approve the Minutes of the Previous Meeting
1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

2.1 Nicki Gottschall - Open the following bid:
- Sediment Deposit Removal and Bridge Repairs

3.0 REPORTS

3.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 11/18/26 to be paid on 11/12/26 in the amount of $1,342,204.55.

3.2 Nicki Gottschall – Vote to ratify accounts payable special cash requirement report for an invoice due through 10/31/26 to be paid on 11/6/2026 in the amount of $99,402.30.

4.0 INFORMATION ITEMS

4.1 Amy Resh, Chief Executive Officer & Director - Lycoming County Library System Update

4.2 Michael Hagen – Elected Officials Personnel Actions
District Attorney – Martin Wade, District Attorney, Full-Time, DA, $233,916.00 Annually, 75 Hours Per Pay Period, Start Date: November 8, 2026.

District Attorney – Phoebe Yates, 1st Assistant/Deputy DA, Full Time, PG 14, $107,720.30 Annually, 75 Hours Per Pay Period, Start Date: November 8, 2026.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

5.1 Convene Salary Board.

5.2 Vote to approve the Salary Board minutes from the October 29, 2026 Salary Board meeting.

5.3 Vote to approve the following Salary Board Actions:
Facilities Management
- Reclassify 2 Maintenance III positions at the Prison from 80 hours to 75 hours per pay period.

DPS
- Reclassify the Emergency Management Specialist – Planning position from a PG9 to PG8 effective 12/01/2026.

5.4 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

6.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

7.0 ACTION ITEMS

7.1 Nicki Gottschall - Vote to approve the Agreement with Oracle for a new Financial Software System in the estimated amount of $345,000.00 (Budgeted item- Act 13 funds)

7.2 Jenny Picciano – Vote to approve the Amendment to the Agreement with DELTA in the amount of $58,707.50. (2026 approved budgeted item-Operating Expenses)

7.3 Leslie Kilpatrick - Vote to approve the Network Extender Offer with Verizon.

7.4 Leslie Kilpatrick - Vote to approve the Agreement with Vertiv Corporation for a 3-year maintenance /service plan in the amount of $7,299.00 annually. (2026 approved budgeted item- Operating Expenses)

7.5 Cameron Boyer – Vote to approve the Agreement with Port Elevator in the amount of $29,684.00. (Not an approved budgeted item – funds available in Operating Expenses)

7.6 Cameron Boyer – Vote to approve the Agreement with MKR Architects P.C. not to exceed $26,750.00. (2026 approved budgeted item- Act 13 funds)

7.7 Shanean Edmonds -Vote to approve Resolution 2026-25 requesting a Statewide Local Share Assessment Grant on behalf of the Williamsport Home Campus Resident Safety and Security Technology Upgrade.

7.8 Shannon Barnes- Vote to approve the Amendment to the Agreement with Louise Luck, MA. (2026 approved budgeted item- Operating Expenses)

7.9 Shannon Barnes – Vote to approve the Amendment to the Agreement with Kenneth L. Davis. (2026 approved budgeted item- Operating Expenses)

7.10 Shannon Barnes – Vote to approve the second Amendment to the Agreement with Stathil Investigations. (2026 approved budgeted item- Operating Expenses)

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, November 19th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Prison – Julie Morlock, Personnel Assistant, Full-Time, PG5, $17.955 per Hour, 80 Hours per Pay Period, Effective Date: December 7, 2026.

Resource Management Services – Bodie Kaufman, Lead Equipment Operator, Full-Time, PG7, $22.176 per Hour, 80 Hours Per Pay Period, Effective Date: November 8, 2026.

New Hires:

Domestic Relations – Dominick Bartholomew, Domestic Relations Officer, Full-Time, Union, $42,653.33 Annually, 75 Hours Per Pay Period, Anticipated Start Date: November 23, 2026.